

HD MEETING

*MAKING IT EASY TO CONNECT FACE-TO-FACE
WITH ANYONE, ANYWHERE*

The business world is constantly evolving; workforces are more distributed, and people are more mobile. How do you connect with colleagues, partners and clients no matter their location? You need a virtual meeting space to bring everyone together.

But joining a web conference with other services is often a hassle: A hefty download, confusing controls, the wrong software version or an unsupported platform or browser can frustrate hosts and participants.

With HD Meeting, you can host online meetings, HD video conferences and audio conferences for up to 100 people from virtually any device. Meeting organizers and participants can use any phone, any PC or Apple Macintosh computer or even an iPhone®, iPad® or Android™ device to host or join a meeting.

Hosts and participants can use their computer's microphone and speaker to connect or dial in from any telephone. Dynamic voice detection within the application highlights the person talking. HD Meeting even merges guests who use the phone and another device to join a meeting, leaving room for others.

Connect instantly by letting others know your personal meeting room number or schedule meetings using Outlook and Google Calendar integrations – either way, inviting participants takes just a few seconds or clicks.



*Meet face-to-face with colleagues, partners
and clients via video conference*



PREMIER®

Contracted Supplier

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HD MEETING

UNLIMITED VIDEO, AUDIO AND WEB CONFERENCING FOR UP TO 25 PARTICIPANTS SIMULTANEOUSLY IS INCLUDED IN THE BASIC PLAN. LARGE MEETING PLAN INCLUDES UNLIMITED CONFERENCING FOR UP TO 100 PARTICIPANTS.

Built-in HD video conferencing – See the people you are talking to in real time.

Real-time collaboration – Work on documents with your team members in real time.

Share what you want – Share one application or your whole desktop with a single click. No need to “pass controls” to share documents as required with other applications.

Flexible audio access – Connect using any computer, iOS or Android™ device or phone.

Calendar integration – Instantly create new meetings in Outlook and Google Calendar.

Quick launcher – Start, join and invite people right from your desktop.

Audio control – Control conference audio via the phone keypad or meeting interface.

Automated reminders – We'll let you know via email when guests have arrived and you have not.

Easy recording – One-click recording saves audio or complete video for uploading or archiving.

Integrated chat – Message the group or chat with individual participants.

Reports – Intuitive reports show start/end times, duration and participants' details.

Secure – Enable end-to-end encryption with AES 128-bit session encryption.

Total control – Mute all or any participants, lock the meeting from more entries or even turn off video.

Host transfer – Easily transfer host controls to any participant via the screen-sharing controls.

Annotation – Write on top of any shared screen with easy-to-use whiteboard features.

Mobile dial-in – Your mobile device will dial you into the call automatically.

Maximize participants – Guests can use phone and computer to join a meeting without taking up two spaces.

Presence – View the availability of other licensed users and instantly chat or start a video conference.

